

HSAC FACULTY COMMITTEE MEETING
MARCH 24, 2009
570 WEIL HALL

The meeting was called to order at 2:35 PM by Rafael Muñoz-Carpena.

In attendance were:

Wendy Graham

Rafael Muñoz-Carpena

Eban Bean

Lou Motz

Matt Cohen

Greg Kiker

Jean-Claude Bonzongo

1. The Student representative member role on the Committee was discussed. The student representative should be the link between the Committee and the students in the Cluster. It was discussed that there is a student listserv for HSAC that will be available to the Student Representative.

Recommendation: Eban Bean to be the nominee for the Student Representative. A Survey Monkey for students to vote for Eban Bean or a write-in candidate of the voter's choice will be prepared by Mary Garvin and sent to the active students by Rafael Muñoz-Carpena.

Motion to approve above recommendations: Joe Delfino

2nd Motion: Wendy Graham

Discussion: None

Vote: Unanimously approved

2. The minutes from the 2/26/09 meeting were reviewed and discussed. An update on the need for Dr. Townsend to join the Cluster was discussed. It was agreed that Jean-Claude Bonzongo would contact him regarding applying for membership to the Cluster so that his student could join. Rafael Muñoz-Carpena is going to email Joe Delfino asking him to contact the graduate school regarding them not allowing more than one concentration to be selected by students. It was also discussed that one of the tasks of this meeting was to elect the Chair and Chair Elect for the new term.

Motion to approve minutes as presented: Wendy Graham

2nd Motion: Matt Cohen

Discussion: None

Vote: Unanimously approved

3. It was proposed by Wendy Graham that, since Rafael Muñoz-Carpena is the outgoing Chair and the new by-laws were just adopted that require a Chair Elect position, Rafael Muñoz-Carpena should currently be considered Chair Elect, therefore automatically being Chair for new term. In that case only a Chair Elect would be voted on.

Candidates for election of Chair/Chair Elect for new term are:

Lou Motz

Matt Cohen

Jean-Claude Bonzongo

Jim Jawitz

Rafael Muñoz-Carpena

Laila Racevskis

After group discussion it was recommended that Matt Cohen be nominated for Chair Elect for the new term and Rafael Muñoz-Carpena be nominate to assume the Chair position.

Motion to vote Rafael Muñoz-Carpena as Chair and Matt Cohen as Chair Elect: Wendy Graham

2nd Motion: Rafael Muñoz-Carpena

Discussion: None

Vote: Unanimously approved

4. A review of the current approved curriculum is being conducted. Rafael Muñoz-Carpena presented a worksheet of the current curriculum with notations as to whether it is currently in the catalog, when it was last taught and by whom (if known). Some resources for this review are current UF graduate catalog, course evaluations from Provost website, faculty and student representative knowledge. It was recommended that the elected Student Representative should contact the current students to find out if they have any suggestions for additional courses to be reviewed for possible inclusion in the Cluster.

Course changes, additions and deletions are listed in the [attached excel spreadsheet](#). Motions and votes are recorded on the spreadsheet.

Action items: Rafael Muñoz-Carpena will circulate revised course list to all HSAC faculty for review and input. After faculty input is received Eban Bean will forward the revised list to HSAC students for their input. Finally, after notification by Rafael Muñoz-Carpena Mary Garvin will post the revised course list on the web.

5. There are 2 new faculty applications for consideration: Nicholas Comerford and Corene Matyas. Their applications and CVs were reviewed and discussed by the Committee.

Motion to approve 2 new faculty applications: Rafael Muñoz-Carpena

2nd to motion: Greg Kiker

Discussion: None

Vote: Unanimously approved

Action Item: New faculty welcome letters will be sent and the faculty will be added to the HSAC Faculty listserv. (Mary Garvin)

6. There are 3 new student applications for consideration: Marie Kurz, Rajendra Paudel, and Amar Persaud . Their applications were reviewed and discussed by the Committee.

7.

Motion to approve 3 new student applications: Wendy Graham

2nd Motion: Matt Cohen

Discussion: None

Vote: Unanimously approved

Action Item: New student welcome letters will be sent and the students will be added to the HSAC Student listserv. (Mary Garvin)

8. A list of current and alumni students were reviewed by the group to try and complete their information. It was decided that this will be worked on over time.
9. Rafa will contact the graduate school for an updated list, included major professors and graduation dates at the end of the spring semester (April 2009)
10. The next meeting will be scheduled next semester (Fall 2009).

The meeting was adjourned at 4:20 pm.