

HSAC Faculty Committee Meeting – MINUTES

NOVEMBER 3, 2016

MEETING CALLED BY	Liz Screator, Chair
TYPE OF MEETING	Biannual
FACILITATOR	
NOTE TAKER	Mary Garvin
TIMEKEEPER	
ATTENDEES	Greg Kiker, Natalie Nelson, Andy Ogram, Joann Mossa, David Kaplan

Agenda topics

1. REVIEW/APPROVAL OF PRIOR MINUTES

DISCUSSION	Minutes are available online for review and a copy was circulated to faculty committee members before the meeting.		
CONCLUSIONS	Motion to approve: Greg Kiker		
	2 nd : Joann Mossa		
	Vote: Unanimous approval		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Mark draft minutes as approved online.	Mary Garvin	11/3/16	

2. INTRODUCTION OF STUDENT REPRESENTATIVE NATALIE NELSON

DISCUSSION	Natalie Nelson introduced herself. She is a PhD student in the Agricultural & Biological Engineering department. Rafa Munoz-Carpena is her advisor.		
CONCLUSIONS	None		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

3. INTRODUCTION OF NEW CHAIR-ELECT JOANN MOSSA

DISCUSSION	Joann Mossa introduced herself. She is a Professor in the Geography Department. She is a fluvial geomorphologist.		
CONCLUSIONS	None		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

4. REVIEW OF REVISION TO PROPOSED LANGUAGE TO CHANGE BY-LAWS

DISCUSSION	This agenda item is in follow-up to the recommended by-law change from the April 2016 meeting which proposes to allow for all faculty, not just graduate faculty, to be affiliated with HSAC.		
Revised proposed wording:			

All interested **graduate** faculty at the University of Florida are invited to participate in the HSAC. Applicants will be required to apply on-line at <http://www.hydrology.ufl.edu/index.asp>) and submit condensed curriculum vitae for inclusion in the collective curricula vitae for the HSAC. The Hydrologic Sciences Faculty Committee (HSFC) will review all applications and approve admission by a simple majority vote. Admission will be based solely upon the demonstrated research and teaching interests of the applicant that are pertinent to the HSAC purpose.

All members shall be accorded full voting privileges, should be available for service upon HSAC committees, and ~~are responsible for ensuring HSAC graduate students'~~ **members who supervise HSAC graduate students are responsible for ensuring** compliance with HSAC academic requirements and policy.

CONCLUSIONS	The new wording is consistent with the proposed change.	
Motion to Approve: Joann Mossa 2 nd : Greg Kiker Vote: Unanimously approved		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send proposed change to by-laws out to entire affiliate faculty for vote.	Mary Garvin	

5. NEW FACULTY APPLICATION: EBAN BEAN

DISCUSSION	Dr. Eban Bean is a new faculty member in the Agricultural and Biological Engineering department. His expertise is pertinent to the HSAC purpose.	
CONCLUSIONS	Dr. Bean is approved as a HSAC affiliated faculty with pending graduate faculty status approval. Motion to approve: Joann Mossa 2 nd : Greg Kiker Vote: Unanimously approved	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Dr. Bean will be notified of his acceptance and marked as active in the HSAC.	Mary Garvin/Liz Screaton	

REVIEW OF CURRENT STUDENTS, RECENT GRADUATES, AND RECENT APPLICATIONS

DISCUSSION	The list of currently active students (available online), recently graduated students, and recent applications was reviewed. It was noted that the student enrollment is declining. Some possible reasons for this decline are: there are many more certificate and concentrations programs available now, and it is difficult for the PhD students to meet course requirements in all 6 topic areas. Discussion was held on how improving the visibility of the HSAC to students might help with declining enrollment. Presentations could be given at student orientations to promote HSAC, departmental faculty could promote HSAC to students. Natalie Nelson said it might be advantageous to develop an informational flyer for students which describes what is entailed in participation in the HSAC program. This could be helpful after graduation to show what the transcript notation involved. Joann Mossa requested that a slide be developed that could be used by faculty to promote HSAC. Brief discussion was held on adding discussion on changing course requirements for HSAC to the next meeting agenda.	
CONCLUSIONS	Discussion on changing course requirements will be added to next meeting agenda. A draft slide will be designed to use for HSAC promotional information.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Add agenda item for next meeting: Discussion of changing course requirements	Mary Garvin	Next meeting
2. Develop draft of promotional slide	Natalie Nelson	Next meeting

ADJOURN

DISCUSSION	No further items of discussion were presented. Meeting Adjourned at 11:25 am.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Prepare draft of minutes for Chair review.	Mary Garvin		