

HYDROLOGIC SCIENCES ACADEMIC CLUSTER  
FALL 2013 FACULTY COMMITTEE MEETING  
DECEMBER 5, 2013  
10:00 AM 122 Frazier Rogers Hall

Attendees:

Wendy Graham  
Jim Jawitz  
Chris Martinez  
David Kaplan  
Lou Motz  
Damian Adams  
Treavor Boyer  
Jim Heaney

Meeting began at 10:09 AM.

1. Chris Martinez welcomed the new faculty committee members, David Kaplan and Damian Adams, to the committee.
2. A review of the minutes from the April 30, 2013 meeting was conducted. Motion to accept minutes was made by Damian Adams, 2<sup>nd</sup> by Lou Motz. Unanimously accepted by faculty committee.
3. Discussion was held about the nomination/election process for the Chair-Elect position. Motion by David Kaplan: to extend the current term of Chair for Chris Martinez for another year. Vote: Unanimously agreed. Chris Martinez will be Chair through the end of the 2015 academic year.
4. Discussion was held regarding adding a new department's degree programs to the HSAC. The Building Construction Department in the College of Design, Construction, and Planning needs to be added to the HSAC in order for a student to be designated as participating in the HSAC in the GIMS system.

The department needs to submit a letter, signed by the faculty member, department chair and dean, requesting the MS and PhD degree programs be included in the HSAC. The HSAC Chair will generate a letter, along with a copy of the department's requesting letter, to be sent to the Dean of the Graduate School requesting the new department be added to HSAC. That letter is also signed by the Deans of the College of Engineering, Agricultural and Life Sciences, and Liberal Arts and Sciences. Once approval has been obtained the Graduate School will be asked to update their records to reflect the new addition.

Chris Martinez will follow up with the faculty member to get the letter from the department.

Motion by Jim Jawitz: Upon receipt of request from new department, support HSAC Chair requesting addition of new department's degree programs from the Dean of the Graduate school.

Second: David Kaplan

Vote: Unanimously approved by committee.

5. Discussion was held on reviewing the current curriculum courses and requirements for participation. Previous discussions have been held about obstacles to student participation due to the strict hydrology-focused curriculum. Various alternatives were discussed. Item was tabled to a January 21, 2014 1 PM, 122 Frazier Rogers Hall, meeting where committee members will bring information on requirements for other concentrations across campus to see if the HSAC curriculum requirements are in line with other programs (particularly number of courses for MS (4) and Ph. D.(6) programs).
6. A brief review of current course curriculum was conducted. Updates to the currently approved courses are needed. Topic area representatives will review the courses in their topic areas and let Mary know if 1) any should be removed from the list, 2) any should be added, and 3) provide updated information regarding whether each of the courses is offered for distance education. Syllabi for new courses committee members recommend adding to the curriculum should be brought to the January 21, 2014 meeting. Votes on additions and deletions to the curriculum will occur at the next meeting.
7. Discussion was held on the existing by-laws and whether changes should be made. Wendy Graham will review the existing by-laws and present proposed changes at the January 21<sup>st</sup> meeting.
8. Counting of curriculum courses in multiple topic areas was discussed.  
Motion by Chris Martinez: Keep process as it is currently...review on a case by case basis.  
Vote: Unanimously agreed to be committee.

Meeting was adjourned at 11:20 PM.