

Hydrologic Sciences Academic Cluster

Meeting Minutes

3/2/2010

Attendees:

Laila Racevskis
Lou Motz
Mike Annable
Eban Bean
Wendy Graham
Jean Claude Bonzongo
Jim Jawitz
Rafael Muñoz-Carpena
Matt Cohen
Joe Delfino

Meeting Called to Order at 1:35 PM by R. Muñoz-Carpena, HSFC Chair.

1. Review of minutes from 3/24/2009 meeting.
Motion to Accept: Wendy Graham
2nd Motion: Eban Bean
Discussion: None
Vote: Unanimously accepted

2. Review of Graduate School Data:

It was noted that the Grad School does not check that HSAC requirements are met prior to student's graduation. The issue of how to close the loop and be sure students are completing the requirements was discussed. Jim Jawitz noted that the student's committee member should be checking to make sure the HSAC requirements have been met. **Action item: HSFC Chair Muñoz-Carpena will send email to affiliated faculty reminding them of their duties.**

The most recent grad school data has been input into database and all student and alumni fields are complete on the web page.

Student participation usually floats around 20 – 30 students at any one time. There are currently 28 active-registered members in HSAC.

3. A discussion was held on how to increase student membership in the HSAC.

Past activities have included: printing HSAC postcards to be distributed at Water Institute Seminars; mentioning HSAC at Water Institute seminars; emailing brochure to Dept. Chair and Graduate Administrators, advertising via Water Institute Listserv; and advertising via HSAC Student Listserv.

Future Activities suggested: advertise to SNRE students, and Sustainability Listserv; look at student participation by Department and urge HSAC faculty in under-represented departments to recruit more of their students; send email to teachers of HSAC approved courses to ask them to promote the HSAC in their classes. **Action item: Rafa Muñoz-Carpena will send email to HSAC faculty to remind them to recruit students and to request that they announce the HSAC in their classes.**

The IGERT Initiative was discussed: Mark Brown has proposed that once every two years each of CLAS, ENG and IFAS donate 2 Alumni Fellowships that would form an IGERT-like cohort focused on water science. The Alumni Fellowships would stay in the College they came from, but the students would be selected by a committee formed of faculty from the Water Institute representing the 3 colleges. The Water Institute Faculty Advisory Committee has reviewed the proposal and thinks it is a good idea. The Provost was contacted and suggested meeting with the 3 Deans regarding the proposal. Mark Brown will be returning from Italy in April. Mark, Wendy and members of the WI FAC and meet with them then. **Action item: Wendy Graham will send the proposal to the HSAC faculty committee for review.**

4. Student Representative Election Procedure: Eban Bean developed a draft HSAC Student Representative Guidelines that was reviewed and discussed. Changes were agreed upon and sent out for final review of the HSFC. The Final HSAC Student Representative Guidelines are located at http://www.hydrology.ufl.edu/about/index.html#student_rep

Recommendation: Accept draft HSAC Student Representative Guidelines with approved changes to be sent out for final HSFC review.

Motion to Accept:	Matt Cohen
2 nd Motion:	Jim Jawtiz
Discussion:	Next student election shall be held before the end of this semester
Vote:	Unanimously accepted

Action item: Mary Garvin should add the student representative should be added to the HSAC faculty list-serve.

5. Discussion was held regarding the status of HSAC students: Wendy Graham asked Eban if he thought the HSAC had an “identity”. He said there wasn’t much of a connection to other Departments and that possibly having group meetings/social interactions among the members would provide more of an identity to the Cluster. Suggestions to increase the identity of the Cluster were to email seminar announcements specifically to the HSAC students, have a student representative for each department for Eban to contact, and meetings of the HSAC students.

Action item: HSFC Chair Rafa Muñoz-Carpena will send an email to HSAC students reminding them of the requirements to attend the Water Institute seminars.

6. Election of New Officers: It is time to elect the Rotation B replacements. Rafa Muñoz-Carpena will send out an email to all HSAC affiliated faculty to request nominations for the Hydrologic Policy and Hydrologic Biology/Ecology topic areas. The nomination period will be open until

Wednesday, March 17. The terms of office are Academic Years. New officers will take over on 1st day of classes in Fall 2010 for election held this semester.

7. The alumni listing on the web site was reviewed and had been updated with the most recent data from the grad school. A request was made for the columns on the Alumni and Current Student Directory pages to be sortable by clicking on the column header. **Action item: Mary Garvin will look into the possibility of sorting the tables by column**

8. Review of new student applications:

2 new student applications were reviewed.

Steven Anthony Clemons

Motion to Approve:	Wendy Graham
2 nd Motion:	Eban Bean
Discussion:	None
Vote:	Unanimously approved

Stephen Hanks: Topic 2 course has not been selected yet. Correspondence with him about petitioning for an alternate Topic 2 course has taken place. He says his plans are to petition in the Fall of 2010. No vote can be taken until Topic 2 course has been selected or successfully petitioned.

9. Old electronic voting item still outstanding: add proposed courses to curriculum: EES 3415, EES 6318 and MET 5504. **Action item: Mary Garvin will send the previous email to Rafa so he can send out again for a vote.**

10. Discussion was held on the allowable use of courses listed in two Topic areas.

It was agreed that no one course should be allowed to meet the requirements for two different topic areas in a single plan of student. It was also agreed that HSAC requirements could not be met if all courses taken were from the same department. This will be posted on the curriculum page, Degree Requirements, Core Curriculum paragraph.

Motion to Accept:	Jim Jawitz
2 nd Motion:	Eban Bean
Vote:	Unanimously accepted

Meeting ended at 2:50 pm.

Action Items:

1. Rafa Muñoz-Carpena will send email to affiliated faculty reminding them of their duties.
2. Rafa Muñoz-Carpena will send email to HSAC faculty to remind them to recruit students and to request that they announce the HSAC in their classes.

3. Rafa Muñoz-Carpena will send an email to HSAC students reminding them of their responsibility to attend the Water Institute seminars.
4. Wendy Graham will send the proposal to the HSAC faculty committee for review.
5. Mary Garvin will add the Student Representative to the HSAC Faculty Listserv so they get all correspondence to faculty. – DONE
6. Mary Garvin will make Alumni and Current Student directory pages sortable by column header. – DONE
7. Rafa Muñoz-Carpena to send out email for electronic vote on adding courses EES3415, EES6318 and MET5504. DONE
8. Mary Garvin will post wording about double listed courses and same department issue on Curriculum, Degree Requirements, Core Curriculum paragraph.
9. Mary Garvin will add Steven Clemons as active member, add to listserv, send letter to him, dept. chair and graduate advisor. -- DONE